

somalogic



LabThread SLX Automation Equipment

**SomaScan 11K Assay
Plasma and Serum Kits,
8x12**

Experienced User Checklist

ANALYST NAME: _____ **DATE:** _____

STUDY NAME/ID: _____

SAMPLE TYPE: PLASMA SERUM

General SomaScan™ 11K Assay, 8x12 Preparation	
Label Required Consumables	
Nunc round-bottom plates – 6	Adapter plates – 4
<input type="checkbox"/> Dil 1 (D1)	<input type="checkbox"/> Magnetic Bead (M-B)
<input type="checkbox"/> Extra Dil 1 (ED1)	<input type="checkbox"/> Archive
<input type="checkbox"/> Dil 2 (D2)	<input type="checkbox"/> Catch 1 Elution (C1E)
<input type="checkbox"/> Extra Dil 2 (ED2)	<input type="checkbox"/> Elution
<input type="checkbox"/> Dil 3 (D3)	Pyramid-base troughs – 4
<input type="checkbox"/> MB Prep Buffer (M-P)	<input type="checkbox"/> Quench Buffer (1-Q)
<input type="checkbox"/> Sample Waste	<input type="checkbox"/> Photo-Cleavage Buffer (1-PC)
V-bottom trough – 1	<input type="checkbox"/> Elution Buffer (2-E)
<input type="checkbox"/> MB Wash Buffer 20% (2-W)	<input type="checkbox"/> Tag
V-bottom plates – 3	Black spec plate – 1
<input type="checkbox"/> MB Block (2-B)	<input type="checkbox"/> Black spec plate
<input type="checkbox"/> Hybridization (Hyb)	
Obtain Required Consumables	
<input type="checkbox"/> Clean tip wafers – 2	<input type="checkbox"/> Lids – 11
<input type="checkbox"/> 200 µL nested tips – 7 stacks	<input type="checkbox"/> 50 µL nested tips – 2 stacks
Equipment Check and Preparation	
<input type="checkbox"/> MCA head attached	<input type="checkbox"/> Rack thawing station
<input type="checkbox"/> Inspection of gripper fingers	<input type="checkbox"/> Centrifuge (1,000 × <i>g</i> for 1 min)
<input type="checkbox"/> Shaker Communication Test	<input type="checkbox"/> Shaker(s) for binding and hybridization steps (850 RPM, 28 °C, 3 hr 30 min and 300 RPM, 55 °C, 19 hr)
<input type="checkbox"/> Waste bottle	<input type="checkbox"/> 4x12 top frame(s)
<input type="checkbox"/> Gravity-fed trough	<input type="checkbox"/> 4x bottom frame(s)
<input type="checkbox"/> Thermal adapters – 7	<input type="checkbox"/> Torque screwdriver
<input type="checkbox"/> Water bath (25 °C ±2.0 °C)	<input type="checkbox"/> 4x12 gasket applicator

SomaScan 11K Assay – Sample Preparation		
Required Reagents and Consumables		
<input type="checkbox"/> Assay Buffer (AB) – 4 °C	<input type="checkbox"/> SomaScan 11K or 4K – Kit, 4 °C 8x12 or 4x24 – 4 °C	
<input type="checkbox"/> SomaScan 11K or 4K – Kit, –20 °C 3-Dilution 8x12 or 4x24 – –20 °C	<input type="checkbox"/> SomaScan 11K or 4K – Kit, Ambient 8x12 or 4x24 – RT	
<input type="checkbox"/> Matrix rack with samples and controls – –80 °C	<input type="checkbox"/> 200 µL nested tips – 2 stacks	
<input type="checkbox"/> Sample Diluent (D-P or D-S) – –80 °C	<input type="checkbox"/> 50 µL nested tips – 1 stack	
<input type="checkbox"/> Dilution plates: D1, ED1, D2, ED2, D3	<input type="checkbox"/> Clean tip wafer – 1	
LabThread™ SLX System Startup		Verified
<input type="checkbox"/> Power strip (Myrius box, computer, Thermal Magnetic Shakers, control box and BioShake shakers) on		
<input type="checkbox"/> Myrius box (LabThread SLX robot) on		
<input type="checkbox"/> FluentControl software opened		
<input type="checkbox"/> MCA head adapter attached		
<input type="checkbox"/> Inspection of gripper fingers complete		
<input type="checkbox"/> Shaker Communication Test SLX complete		
<input type="checkbox"/> Waste-collection bottle attached		
Sample Preparation		Verified
<input type="checkbox"/> Verify Sample Diluent used	<input type="checkbox"/> D-P or <input type="checkbox"/> D-S	
<input type="checkbox"/> Thaw D-P or D-S for at least 20 min in the 25 °C water bath		
<input type="checkbox"/> Place Tag Reagent (1-T) and Tag Diluent (1-D) in the 25 °C water bath		
<input type="checkbox"/> Place tubes in a Matrix rack for 1 mL tubes according to the Leak Detector Tube Placement Aid (410-00027) <ul style="list-style-type: none"> <input type="checkbox"/> Leak detector A (red) is pipetted to columns 1, 3 and 5 <input type="checkbox"/> Leak detector B (blue) is pipetted to columns 2, 4 and 6 <input type="checkbox"/> Leak detector C (yellow) is pipetted to columns 7, 9 and 11 <input type="checkbox"/> Leak detector D (purple) is pipetted to columns 8, 10 and 12 		
<input type="checkbox"/> Thaw hybridization solution tubes at RT . Do not remove the tube caps.		
<input type="checkbox"/> Thaw samples <ul style="list-style-type: none"> <input type="checkbox"/> Remove the cover from the Matrix sample rack <input type="checkbox"/> Place Matrix sample rack on rack thawing station <input type="checkbox"/> Turn ON rack thawing station <input type="checkbox"/> Thaw for at least 15 min 		

<ul style="list-style-type: none"> <input type="checkbox"/> During the diluent and sample thaw, begin the LabThread SLX robot setup. Set up gravity-fed trough: <ul style="list-style-type: none"> <input type="checkbox"/> Fill bottle with 1 L of Assay Buffer (AB) <input type="checkbox"/> Place bottle base with filled bottle on left rail pin 7 <input type="checkbox"/> Place trough on deck position 16-4 	
<ul style="list-style-type: none"> <input type="checkbox"/> Open and run SomaScan 11K Sample Prep SLX method 	
<p>LabThread SLX deck setup</p> <ul style="list-style-type: none"> <input type="checkbox"/> When prompted, add: <ul style="list-style-type: none"> <input type="checkbox"/> 2-3: stack of 200 µL tips (8 wafers per stack, cover removed) <input type="checkbox"/> 2-4: stack of 200 µL tips (8 wafers per stack, cover removed) <input type="checkbox"/> 2-6: stack of 50 µL tips (8 wafers per stack, cover removed) <input type="checkbox"/> 23-1: Dil 3 (D3) plate <input type="checkbox"/> 23-2: extra Dil 2 (ED2) plate <input type="checkbox"/> 23-3: Dil 2 (D2) plate <input type="checkbox"/> 23-4: extra Dil 1 (ED1) plate <input type="checkbox"/> 29-6: clean tip wafer on top of waste trough <input type="checkbox"/> TMS-1: 11K SOMAmer™ Bead (Catch-0) plate Dil 1 in thermal adapter (foil seal removed) <input type="checkbox"/> TMS-2: 11K SOMAmer Bead (Catch-0) plate Dil 2 in thermal adapter (foil seal removed) <input type="checkbox"/> TMS-3: 11K SOMAmer Bead (Catch-0) plate Dil 3 in thermal adapter (foil seal removed) <input type="checkbox"/> Confirm LabThread SLX deck setup <ul style="list-style-type: none"> <input type="checkbox"/> With approximately 7 min left in sample diluent thaw, select Continue to initiate pipetting of AB to dilution plates 	
<p>Sample and Dil 1 plate preparation</p> <ul style="list-style-type: none"> <input type="checkbox"/> After 15 min sample thaw: <ul style="list-style-type: none"> <input type="checkbox"/> Confirm all samples are thawed <input type="checkbox"/> Centrifuge sample rack at 1,000 × g for 1 min <input type="checkbox"/> Remove sample tube caps <input type="checkbox"/> After 20 min Sample Diluent thaw: <ul style="list-style-type: none"> <input type="checkbox"/> Pipette 140 µL into Dil 1 plate (CRITICAL VOLUME) <input type="checkbox"/> Centrifuge Dil 1 plate at 1,000 × g for 1 min <input type="checkbox"/> When prompted, place on LabThread SLX deck: <ul style="list-style-type: none"> <input type="checkbox"/> 23-5: Dil 1 plate <input type="checkbox"/> 23-6: sample rack (no lid, lock tabs facing analyst) <input type="checkbox"/> Select Continue within the method prompt to initiate pipetting samples <ul style="list-style-type: none"> <input type="checkbox"/> Carefully watch for abnormalities during pipetting 	


Binding Reaction	Verified
<input type="checkbox"/> When prompted, remove 11K SOMAmer Bead plates from LabThread SLX deck <ul style="list-style-type: none"> <input type="checkbox"/> Seal each plate with a foil seal <input type="checkbox"/> Remove 11K SOMAmer Bead plates from thermal adapters <input type="checkbox"/> Place into binding shaker(s): 3 hr 30 min, 28 °C, 850 RPM <p>Binding start time: _____ Binding end time (estimated): _____ (+ 3 hr 30 min)</p>	
LabThread SLX Robot Cleanup, Workbook Update and Auxiliary Reagent Preparation	
LabThread SLX Robot Cleanup	Verified
<input type="checkbox"/> Remove sample rack <input type="checkbox"/> Remove and save remaining tips <input type="checkbox"/> Remove and discard sample dilution plates and wafer from the waste trough <input type="checkbox"/> Wipe down deck with a disinfectant cloth <input type="checkbox"/> Leave AB refillable bottle, base and refillable trough on deck	
Workbook Update	Verified
<input type="checkbox"/> Create Plate Map in sample workbook <ul style="list-style-type: none"> <input type="checkbox"/> Add all sample-specific notes (if applicable) <input type="checkbox"/> Add all sample preparation-related notes to the Assay Overview tab (Tab 1)	
Auxiliary Reagent Preparation	Verified
Prepare Magnetic Bead (M-B) plate <ul style="list-style-type: none"> <input type="checkbox"/> Vortex M-B bottle for at least 60 sec <input type="checkbox"/> Obtain Mag Bead M-B plate (adapter) <input type="checkbox"/> Pipette 75 µL (CRITICAL VOLUME) M-B into Mag Bead plate <input type="checkbox"/> Foil-seal plate <input type="checkbox"/> Store at +4 °C 	
Prepare MB Prep Buffer (M-P) plate <ul style="list-style-type: none"> <input type="checkbox"/> Obtain MB Prep Buffer (M-P) plate (Nunc round-bottom) <input type="checkbox"/> Pipette 100 µL M-P into MB Prep Buffer plate <input type="checkbox"/> Foil-seal plate <input type="checkbox"/> Store at +4 °C 	
Prepare MB Block (2-B) plate <ul style="list-style-type: none"> <input type="checkbox"/> Obtain MB Block plate (V-bottom) <input type="checkbox"/> Pipette 30 µL 2-B into MB Block plate <input type="checkbox"/> Foil-seal plate <input type="checkbox"/> Store at +4 °C 	

SomaScan 11K Assay	
Required Reagents and Consumables	
<input type="checkbox"/> 200 µL nested tips – 5 stacks	<input type="checkbox"/> Catch 1 Elution (C1E) plate (in thermal adapter)
<input type="checkbox"/> 50 µL nested tips – 1 stack	<input type="checkbox"/> Magnetic Bead (M-B) plate (in thermal adapter) – 4 °C
<input type="checkbox"/> Black spec plate – 1	<input type="checkbox"/> Archive plate (in thermal adapter)
<input type="checkbox"/> Sample Waste plate – 1	<input type="checkbox"/> Elution plate (in thermal adapter)
<input type="checkbox"/> Hybridization plate – 1	<input type="checkbox"/> Clean tip wafer
<input type="checkbox"/> Quench Buffer trough (pyramid base)	<input type="checkbox"/> Quench Buffer (1-Q) (85 mL)
<input type="checkbox"/> Photo-Cleavage Buffer trough (pyramid base)	<input type="checkbox"/> Photo-Cleavage Buffer (1-PC) (40 mL)
<input type="checkbox"/> Elution Buffer trough (pyramid base)	<input type="checkbox"/> Elution Buffer (2-E) (20 mL)
<input type="checkbox"/> 20% MB Wash Buffer trough (V-bottom)	<input type="checkbox"/> 20% MB Wash Buffer (2-W) (85 mL)
<input type="checkbox"/> MB Block (2-B) plate – 4 °C	<input type="checkbox"/> Tag Reagent (1-T) (400 µL)
<input type="checkbox"/> MB Prep (M-P) plate – 4 °C	<input type="checkbox"/> Tag Diluent (1-D) (40 mL)
<input type="checkbox"/> Tag trough (pyramid base)	<input type="checkbox"/> Lids – 11
	<input type="checkbox"/> Thermal adapters – 7
Buffer Preparation	
Verified	
<input type="checkbox"/> Pour buffers into their corresponding troughs and add lids <ul style="list-style-type: none"> <input type="checkbox"/> Quench Buffer (1-Q) 85 mL (pyramid base) <input type="checkbox"/> Photo-Cleavage Buffer (1-PC) 40 mL (pyramid base) <input type="checkbox"/> Elution Buffer (2-E) 20 mL (pyramid base) <input type="checkbox"/> 20% MB Wash Buffer (2-W) 85 mL (V-bottom) 	
Plate Preparation	
Verified	
<input type="checkbox"/> Place Catch-1 Elution (C1E) plate into thermal adapter and cover with a lid	
<input type="checkbox"/> Place Magnetic Bead (M-B) plate into thermal adapter, remove foil and cover with a lid	
<input type="checkbox"/> Place Archive plate into thermal adapter and cover with a lid	
<input type="checkbox"/> Centrifuge plates, remove foil and cover with a lid <ul style="list-style-type: none"> <input type="checkbox"/> MB Block (2-B) plate <input type="checkbox"/> MB Prep (M-P) plate 	
SomaScan 11K Assay	
Verified	
<input type="checkbox"/> Log in to FluentControl software	
<input type="checkbox"/> Start method: SomaScan 11K Assay 12_24 SLX	

<ul style="list-style-type: none"> <input type="checkbox"/> Set up LabThread SLX deck when prompted <ul style="list-style-type: none"> <input type="checkbox"/> 2-2: stack of 200 μL tips (8 wafers per stack, no cover) <input type="checkbox"/> 2-3: stack of 200 μL tips (8 wafers per stack, no cover) <input type="checkbox"/> 2-4: stack of 200 μL tips (8 wafers per stack, no cover) <input type="checkbox"/> 2-6: stack of 50 μL tips (8 wafers per stack, no cover) <input type="checkbox"/> 9-1: stack of 200 μL tips (8 wafers per stack, no cover) <input type="checkbox"/> 9-2: stack of 200 μL tips (8 wafers per stack, no cover) <input type="checkbox"/> 9-5: Hybridization (Hyb) plate (no lid) <input type="checkbox"/> 9-6: black spec plate (no lid) <input type="checkbox"/> 16-1: Quench Buffer (1-Q) trough (lidded) <input type="checkbox"/> 16-2: Photo-Cleavage (1-PC) trough (lidded) <input type="checkbox"/> 16-3: Elution Buffer (2-E) trough (lidded) <input type="checkbox"/> 16-4: gravity-fed trough [filled with Assay Buffer (AB)] <input type="checkbox"/> 16-6: Heat Block/MB Wash Buffer (2-W) trough (lidded) <input type="checkbox"/> 23-2: Magnetic Bead (M-B) plate with thermal adapter (lidded) <input type="checkbox"/> 23-3: Catch-1 Elution (C1E) plate with thermal adapter (lidded) <input type="checkbox"/> 23-4: Elution plate with thermal adapter (lidded) <input type="checkbox"/> 23-5: Archive plate with thermal adapter (lidded) <input type="checkbox"/> 23-6: Tag trough (no lid) <input type="checkbox"/> 29-2: MB Prep Buffer (M-P) plate (lidded) <input type="checkbox"/> 29-3: MB Block (2-B) plate (lidded) <input type="checkbox"/> 29-4: Sample Waste plate (no lid) <input type="checkbox"/> 29-6: liquid waste trough with clean wafer on top 	
<ul style="list-style-type: none"> <input type="checkbox"/> After the 3.5 hr binding step, remove 11K SOMAmer Bead plates from shaker and carefully place into thermal adapters 	
<ul style="list-style-type: none"> <input type="checkbox"/> Remove foil seal from 11K SOMAmer Bead plates and place on LabThread SLX deck <ul style="list-style-type: none"> <input type="checkbox"/> 36-1 (TMS-1): 11K SOMAmer Bead plate Dil 1 with thermal adapter <input type="checkbox"/> 36-2 (TMS-2): 11K SOMAmer Bead plate Dil 2 with thermal adapter <input type="checkbox"/> 36-3 (TMS-3): 11K SOMAmer Bead plate Dil 3 with thermal adapter 	
<ul style="list-style-type: none"> <input type="checkbox"/> When prompted, prepare Tag Reagent (1-T) <ul style="list-style-type: none"> <input type="checkbox"/> Pipette 400 μL (CRITICAL VOLUME) Tag Reagent (1-T) into Tag Diluent (1-D) bottle <input type="checkbox"/> Mix by inversion <input type="checkbox"/> Add prepared reagent into Tag trough on deck location 23-6 	
<ul style="list-style-type: none"> <input type="checkbox"/> Select Continue within the method prompt to initiate processing <ul style="list-style-type: none"> <input type="checkbox"/> Carefully watch for abnormalities during pipetting <input type="checkbox"/> Watch for possible tip-loading errors <input type="checkbox"/> At the start of photocleavage, ensure both UV bulbs on photocleavage station turn on 	

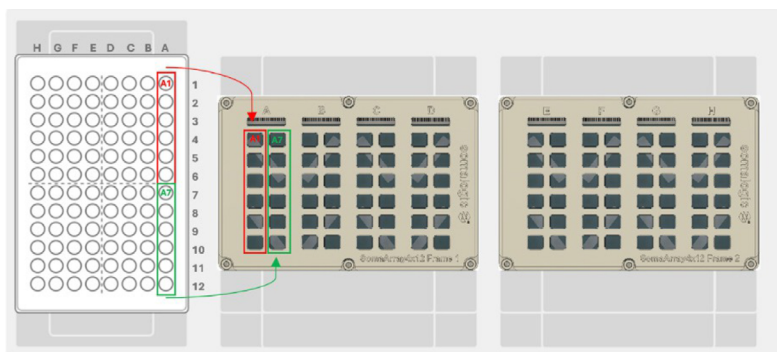
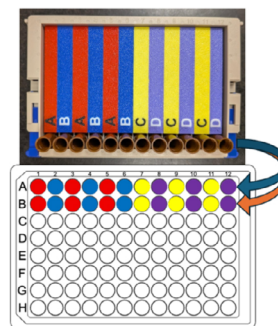
Method Completion Tasks	Verified
<input type="checkbox"/> Remove black spec plate from deck position 9-6 when prompted	
<input type="checkbox"/> At the completion of the method, remove and save the following from LabThread SLX deck when prompted: <ul style="list-style-type: none"> <input type="checkbox"/> 9-5: Hybridization (Hyb) plate <input type="checkbox"/> 36-1 (TMS-1): Archive plate 	
LabThread SLX Robot Cleanup	Verified
<input type="checkbox"/> Clear remaining labware from deck and discard	
<input type="checkbox"/> Wipe down deck with a disinfectant cloth	
<input type="checkbox"/> Exit FluentControl software	
<input type="checkbox"/> Remove Assay Buffer (AB) gravity bottle and trough, and rinse with tap water then deionized water (DIW)	
<input type="checkbox"/> Remove waste bottle from waste trough and add bleach	
<input type="checkbox"/> Turn off LabThread SLX robot (Myrius box)	
<input type="checkbox"/> Turn off power strip connected to computer, TMS control box and BioShake shakers	
Documentation	Verified
<input type="checkbox"/> Update Assay Overview tab (Tab 1) of the workbook with notes	
<input type="checkbox"/> Transfer well-specific notes to Plate Map tab (Tab 4) of the workbook	
Cyanine 3 Readings	Verified
<input type="checkbox"/> Inspect black spec plate for any bubbles. If bubbles are present: <ul style="list-style-type: none"> <input type="checkbox"/> Centrifuge plate (1,000 x g, 1 min) <input type="checkbox"/> Use pipette tips to pop any remaining bubbles <input type="checkbox"/> Read black spec plate on a plate reader with settings for measuring the fluorescence of cyanine 3. For example: <ul style="list-style-type: none"> • Excitation: 535 nm • Emission: 575 nm • Cutoff: 570 nm <input type="checkbox"/> Save and export file <input type="checkbox"/> Copy data to Cyanine 3 Analysis tab (Tab 5) of the workbook <input type="checkbox"/> Evaluate Cyanine 3 results <input type="checkbox"/> Transfer well-specific notes to Plate Map tab (Tab 4) of the workbook	

Microarray Hybridization	
Required Reagents and Consumables	
<input type="checkbox"/> Hyb plate (see above) – RT	<input type="checkbox"/> Bottom frame(s), 4x
<input type="checkbox"/> Hybridization solution tubes – RT	<input type="checkbox"/> 300 µL tips for Integra (automated) <input type="checkbox"/> N/A
<input type="checkbox"/> Microarray slides, 12 array – RT Slide IDs: 2587544–2587550, 2587738	<input type="checkbox"/> 300 µL tips for spanning pipettor (manual) <input type="checkbox"/> N/A <input type="checkbox"/> Hybridization foil seals
<input type="checkbox"/> Gasket(s), 4x12 – RT	<input type="checkbox"/> Gasket applicator, 4x12
<input type="checkbox"/> Top frame 1, 4x12	<input type="checkbox"/> Compression screws
<input type="checkbox"/> Top frame 2, 4x12 (if applicable)	<input type="checkbox"/> Torque screwdriver
Hybridization Frame Assembly	Verified
<ul style="list-style-type: none"> <input type="checkbox"/> Place clean gloves on prior to handling gaskets <input type="checkbox"/> Assemble top frame(s) <ul style="list-style-type: none"> • Apply gasket to gasket applicator, thin side down with pinholes facing up • Place top frame 1 on top of gasket and applicator • Press down firmly on the top frame to seat pins in pinholes • Lift top frame and gasket from gasket applicator • Remove gasket applicator from gasket by gently lifting at 1 corner • Ensure the gasket remains fully seated in the top frame <input type="checkbox"/> Assemble bottom frame(s) <ul style="list-style-type: none"> • Screw in alignment pins to bottom frame finger-tight • Place Agilent 8x12 microarray slides into all 8 slide slots on 2 bottom frames • Place slide Agilent side up, barcodes aligned with barcode window on frame • Inspect slides to ensure each slide is seated flat and flush with seating rails <input type="checkbox"/> Assemble top and bottom frame(s) <ul style="list-style-type: none"> • Place top frame(s) on top of bottom frame(s), aligning barcode window in top frame with barcodes on slides • Place gasket applicator face-down onto the holes of the top frame to protect the wells during assembly • Remove alignment pins from bottom frame • Place compression screws into the screw holes on the top frame(s) • Loosely turn screws using torque screwdriver in pattern (B, F, D, C, A, E) until each screw engages a few threads of the bottom frame • Turn screws in the same pattern until the torque screwdriver clicks, indicating that the desired 1.1 Nm of torque has been met and all screws are fully tightened <input type="checkbox"/> Document slide barcode numbers in Tab 4 – Plate Map of the workbook 	

8x12 Slide Hybridization – Automated		Verified										
<input type="checkbox"/> Skip to the next section, 8x12 Slide Hybridization – Manual, if performing the manual 8x12 sample loading procedure	<input type="checkbox"/> N/A											
<input type="checkbox"/> Mix hybridization solution tubes by inversion 10 times and centrifuge in the rack at 1,000 x g for 1 min												
<input type="checkbox"/> Add the following to the Integra deck: <table border="1" data-bbox="142 426 1300 724"> <thead> <tr> <th>Deck Position</th> <th>Labware</th> </tr> </thead> <tbody> <tr> <td>Tip segment</td> <td>300 µL Integra LONG filter GRIPTIPS (portrait orientation)</td> </tr> <tr> <td>Segment A</td> <td>Hyb plate</td> </tr> <tr> <td>Segment B</td> <td>Hybridization solution tubes</td> </tr> <tr> <td>Segment C</td> <td>N/A</td> </tr> </tbody> </table>		Deck Position	Labware	Tip segment	300 µL Integra LONG filter GRIPTIPS (portrait orientation)	Segment A	Hyb plate	Segment B	Hybridization solution tubes	Segment C	N/A	
Deck Position	Labware											
Tip segment	300 µL Integra LONG filter GRIPTIPS (portrait orientation)											
Segment A	Hyb plate											
Segment B	Hybridization solution tubes											
Segment C	N/A											
<input type="checkbox"/> Power on Integra Assist Plus base unit <input type="checkbox"/> Mount Voyager 300 µL 6-channel pipette onto Integra Assist Plus and connect												
<input type="checkbox"/> Under VIALAB Programs on the Voyager pipette, select appropriate script for number of frames being used <ul style="list-style-type: none"> <input type="checkbox"/> 8x12_1Fr_v3.0.0 OR <input type="checkbox"/> 8x12_2Fr_v4.0.0 <input type="checkbox"/> Select RUN on pipette <ul style="list-style-type: none"> • Verify new tip in row field corresponds with tip box on deck <input type="checkbox"/> Select RUN on pipette <ul style="list-style-type: none"> • Select Edit within selection of Integra script and setup of Integra deck <input type="checkbox"/> Press Start/Pause on Integra base unit to start script <input type="checkbox"/> After hybridization solution is added to all samples in the Hyb plate and script is paused , remove the Matrix rack from the deck <input type="checkbox"/> Add the following to the Integra deck: <table border="1" data-bbox="142 1394 1300 1692"> <thead> <tr> <th>Deck Position</th> <th>Labware</th> </tr> </thead> <tbody> <tr> <td>Tip segment</td> <td>300 µL Integra LONG filter GRIPTIPS (if necessary)</td> </tr> <tr> <td>Segment A</td> <td>Hyb plate (keep in same position)</td> </tr> <tr> <td>Segment B</td> <td>Frame 1 (cover removed)</td> </tr> <tr> <td>Segment C</td> <td>Frame 2 (cover removed), if applicable</td> </tr> </tbody> </table>		Deck Position	Labware	Tip segment	300 µL Integra LONG filter GRIPTIPS (if necessary)	Segment A	Hyb plate (keep in same position)	Segment B	Frame 1 (cover removed)	Segment C	Frame 2 (cover removed), if applicable	
Deck Position	Labware											
Tip segment	300 µL Integra LONG filter GRIPTIPS (if necessary)											
Segment A	Hyb plate (keep in same position)											
Segment B	Frame 1 (cover removed)											
Segment C	Frame 2 (cover removed), if applicable											
<input type="checkbox"/> Press Start/Pause on Integra base unit to continue script  <input type="checkbox"/> Note any abnormalities (for example, low volume or leaks) under Assay Notes on Tab 4 – Plate Map <input type="checkbox"/> Once script is complete, seal each frame with a hybridization foil seal . Ensure foil seal is thoroughly applied over the surface of each chamber.												

8x12 Slide Hybridization – Manual N/A Verified

- Mix hybridization solution tubes by inversion 10 times and centrifuge in the rack at 1,000 x g for 1 min
- Uncap tubes carefully
- To 22 µL samples in the Hyb plate taken from the Fluent deck, add **104.5 µL (CRITICAL VOLUME)** of hybridization solution, 1 row at a time
 - Mix by pipetting up and down **slowly** 3 times using the same pipette tips. Discard tips after transfer and mixing.
- Verify the following settings on the 6-channel spanning P300 pipette:
 - Volume is set at **100 µL**
 - Spanning knob is set to **10**
- From the Hyb plate, load **100 µL (CRITICAL VOLUME)** of each sample onto the 8x12 slide
 - Ensure that pipette tips do not touch the 8x12 slide



- Verify the microarray slide number against **Tab 4 – Plate Map**
- Note any abnormalities under Assay Notes on **Tab 4 – Plate Map**
 - Repeat for remaining samples
- Once manual sample transfer is complete, seal each frame with a **hybridization foil seal**

Hybridization **Verified**

- Verify Hybridization plate shaker settings:


Parameter	Setting
Temperature	55 ±2.0 °C
Rotator speed	300 RPM
Timer	19 hr

- Load 4x12 frames into the plate shaker
- Record hybridization start time and calculated end time (start time + **19 hr**)
- Hyb start time: _____ Hyb end time (est.): _____

Cleanup		Verified
<input type="checkbox"/> Store unused microarray slides in nitrogen-purged desiccator cabinet <input type="checkbox"/> Seal Archive plate and store at -20 °C <input type="checkbox"/> Clean Integra Plus unit with a lint-free cloth and 70% ethanol, if used		
Documentation		Verified
<input type="checkbox"/> Ensure well-specific notes have been recorded on plate map <input type="checkbox"/> Update Assay Overview tab of the workbook <input type="checkbox"/> Save the workbook file		
Microarray Post-Hybridization Processing		
Required Reagents and Equipment		
<input type="checkbox"/> 10X Wash Buffer 1 (Wash 1) – RT	<input type="checkbox"/> Gasket applicator, 4x12	
<input type="checkbox"/> 10X Wash Buffer 2 (Wash 2) – RT	<input type="checkbox"/> 4x slide ejector tool	
<input type="checkbox"/> Acetonitrile (ACN) – RT	<input type="checkbox"/> 4x slide release tool	
<input type="checkbox"/> Disassembly basin	<input type="checkbox"/> Wash basins for wash 1, wash 2 and ACN	
<input type="checkbox"/> Disassembly screwdriver	<input type="checkbox"/> Graduated cylinder	
Dilute Wash Buffers		Verified
<input type="checkbox"/> Using a graduated cylinder, measure 4.5 L of DIW (DiH ₂ O) <input type="checkbox"/> Pour 4.5 L of DiH ₂ O into a clean, labeled container <input type="checkbox"/> Add 500 mL of 10X Wash Buffer 1 to the same container <input type="checkbox"/> Mix by inversion >10 times to ensure complete dispersion of 10X wash buffer 1 OR <input type="checkbox"/> Mix by placing container to RT magnetic stir plate and mixing for 10 min <input type="checkbox"/> Using a graduated cylinder, measure 900 mL of DiH ₂ O <input type="checkbox"/> Pour 900 mL of DiH ₂ O into clean, labeled container		
<input type="checkbox"/> Add 100 mL of 10X Wash Buffer 2 directly to the same container <input type="checkbox"/> Mix by inversion >10 times to ensure complete dispersion of 10X wash buffer 1 OR <input type="checkbox"/> Mix by placing container to RT magnetic stir plate and mixing for 10 min		
Slide Washing Preparation – Automated		Verified
<input type="checkbox"/> Skip to the next section, Slide Washing Preparation – Manual, if performing the manual slide washing procedure	<input type="checkbox"/> N/A	

<ul style="list-style-type: none"> <input type="checkbox"/> Add 1 stir bar to each SciGene Wash Bath <input type="checkbox"/> Place baths into slide washer base slots 1, 2 and 3 and fill: <ul style="list-style-type: none"> <input type="checkbox"/> Bath 1: wash 1 <input type="checkbox"/> Bath 2: wash 2 <input type="checkbox"/> Bath 3: ACN <input type="checkbox"/> Increase the stir dial until a small dimple forms on the surface (approximately 5–7) <input type="checkbox"/> Lower temperature probe for bath 2 and ensure it is set to 37 °C (critical temp) 		
Slide Washing Preparation – Manual	<input type="checkbox"/> N/A	Verified
<ul style="list-style-type: none"> <input type="checkbox"/> Add 1 stir bar to each wash bath <input type="checkbox"/> Place bath 1 on the RT stir plate and bath 2 on the 37 °C stir plate and fill: <ul style="list-style-type: none"> <input type="checkbox"/> Bath 1: wash 1 <input type="checkbox"/> Bath 2: wash 2 <input type="checkbox"/> Bath 3: ACN <input type="checkbox"/> Set stir dial approximately halfway for each bath (until small dimple forms on surface of buffer) <input type="checkbox"/> Lower temperature probe for bath 2, and ensure it is set to 37 °C (critical temp) 		
Hybridization Chamber Disassembly	Verified	
<ul style="list-style-type: none"> <input type="checkbox"/> Set up disassembly basin <ul style="list-style-type: none"> <input type="checkbox"/> In the basin, place a slide rack, 4x slide ejector tool, 4x12 gasket applicator and 4x slide release tool <input type="checkbox"/> Add Wash Buffer 1 into disassembly basin with enough volume to cover slides in slide rack by at least 1 inch <input type="checkbox"/> When 19 hr incubation is complete: <ul style="list-style-type: none"> • Visually confirm hybridization shaker temperature is 55.0 °C ±2.0 °C • Visually confirm hybridization shaker speed is set to 300 RPM • Remove both 4x12 hybridization chambers from hybridization shaker <input type="checkbox"/> Slowly remove foil seal from hybridization chamber <input type="checkbox"/> Visually inspect wells for liquid covering the bottom. Ensure well-specific notes have been recorded on plate map. <input type="checkbox"/> Place entire 4x12 hybridization chamber into the disassembly basin <input type="checkbox"/> Place gasket applicator onto top frame <input type="checkbox"/> Using disassembly T10 screwdriver, remove each of the 6 screws on the chamber and remove from wash basin 		
<ul style="list-style-type: none"> <input type="checkbox"/> Insert 4x slide release tool into barcode holes on top frame. Lift top frame while fully inserting slide release tool so that slides are “unstuck” from gasket and remain seated on bottom frame. <input type="checkbox"/> Lift top frame and gasket out of water bath <input type="checkbox"/> Transfer the 4x bottom frame underwater to above the SomaArray 4x slide ejector tool. Slowly lower the bottom frame onto the slide ejector so that diagonal ejector pedestals support and lift slides out of bottom frame. <input type="checkbox"/> Transfer slides to the slide rack without lifting slides above the wash buffer <input type="checkbox"/> Remove bottom frame 1 from basin <input type="checkbox"/> Add 4x12 hybridization chamber 2 to basin. Repeat steps above to remove and transfer slides. <input type="checkbox"/> Ensure all slides are level in the slide rack 		

Washing of Microarray Slides – Automated		Verified
<input type="checkbox"/> Skip to the next section, Washing of Microarray Slides – Manual, if performing the manual slide washing procedure	<input type="checkbox"/> N/A	
<input type="checkbox"/> Start protocol Wash 1+2 on SciGene Little Dipper:		
<ul style="list-style-type: none"> Quickly transfer the slide rack to bath 1 and align with the instrument paddle 		
<input type="checkbox"/> After the slide rack is transferred to bath 2, remove bath 1 from its base		
<input type="checkbox"/> Once the Wash 1+2 protocol is complete:		
<ul style="list-style-type: none"> Manually remove the slide rack from the instrument paddle Start protocol ACN <ul style="list-style-type: none"> Place slide rack into empty base 1 position to reload the paddle 		
<input type="checkbox"/> Once the ACN protocol is complete:		
<ul style="list-style-type: none"> Manually remove the slide rack from the instrument paddle Continue to Scanning of Microarray Slides section before completing General Slide Washing Cleanup section 		
Washing of Microarray Slides – Manual		Verified
<input type="checkbox"/> Quickly transfer the slide rack to bath 1 and start 5 min timer:		
<ul style="list-style-type: none"> Ensure stir bar is spinning freely below the slide rack 		
<input type="checkbox"/> After the 5 min timer is complete, quickly transfer the slide rack from wash 1 to wash 2		
<input type="checkbox"/> Start a 5 min timer for wash 2		
<input type="checkbox"/> After the slide rack is transferred to wash 2 (and 5 min timer started), remove bath 1 from the RT stir plate		
<input type="checkbox"/> Place the ACN bath on the RT stir plate		
<input type="checkbox"/> After the 5 min timer for wash 2 is complete, SLOWLY remove the slide rack from the 37 °C Wash Buffer 2 bath and transfer to the ACN bath		
<ul style="list-style-type: none"> Aim for a 15 sec removal time from wash 2 Ensure stir bar is spinning freely below the slide rack in ACN bath 		
<input type="checkbox"/> Start a 5 min timer for ACN		
<input type="checkbox"/> After the 5 min timer for ACN is complete, SLOWLY remove the slide rack from the ACN bath		
<ul style="list-style-type: none"> Aim for a 15 sec removal time from ACN 		
<input type="checkbox"/> Once the ACN wash is complete		
<ul style="list-style-type: none"> Continue to Scanning of Microarray Slides section before completing General Slide Washing Cleanup section 		
Scanning of Microarray Slides		Verified
<input type="checkbox"/> Place slides in scanning chambers with the Agilent label facing up		
<input type="checkbox"/> In the Agilent Microarray Scan Control software, select Open Door		
<ul style="list-style-type: none"> Place scanning chambers in Agilent scanner slots 		

<input type="checkbox"/> In the Agilent scanner software: <ul style="list-style-type: none"> • Select Close Door • Ensure the scan protocol for all slides defaults to AgilentG3_GX_1Color • Select all slides and navigate to and select the appropriate study output folder • Add all slides to the queue • Select Start Scan 	
<input type="checkbox"/> Open Feature Extraction Software <input type="checkbox"/> Select File > New > On-Time Project <input type="checkbox"/> Update the following fields: <ul style="list-style-type: none"> • Operator: technician’s initials • Incoming Image Folder: study output folder • Grid: Local File Only <input type="checkbox"/> Select the Run Project icon:  <input type="checkbox"/> Save project as Study ID + Set_FE <input type="checkbox"/> Select All to Extract	
General Slide Washing Cleanup	Verified
<input type="checkbox"/> Turn off all stir bar and temperature probe dials <input type="checkbox"/> Wash bath 1, bath 2 and disassembling dish <input type="checkbox"/> Dispose of ACN in bath 3 according to institutional guidelines <input type="checkbox"/> Turn off SciGene Little Dipper or stir plates <input type="checkbox"/> Discard gaskets	
Frame Washing	Verified
<input type="checkbox"/> Prepare a wash basin with 1 of the following soaps (or similar) at a working concentration: <ul style="list-style-type: none"> <input type="checkbox"/> RBS 35 Concentrate (Thermo Fisher Scientific, 27952) diluted in water to a working concentration of 2% (v/v) OR <input type="checkbox"/> Alconox Detergent 8 (VWR, 21839-066) diluted in water to a working concentration of 3–5% (v/v) <input type="checkbox"/> Prepare two 2 L plastic beakers with 2 L of ultrafiltered DIW. Label 1 Rinse A and the other Rinse B . <input type="checkbox"/> Soak used frame components and accessories for 2–60 min in diluted soap <input type="checkbox"/> Lightly scrub each item on all sides with soft-bristled lab brush <input type="checkbox"/> Rinse each item thoroughly with DIW in Rinse A beaker then in Rinse B beaker <input type="checkbox"/> Allow frames and accessories to dry until all water has evaporated before reuse	
QC and Data Upload – Sending Data to SomaLogic	Verified
<input type="checkbox"/> Skip to the next section, QC and Data Upload – DataDelve™ Normalization Tool, if performing normalization independently	<input type="checkbox"/> N/A

<input type="checkbox"/> After Feature Extraction is complete: <ul style="list-style-type: none"> • QC all PDF files 		
<input type="checkbox"/> Create study folder containing the completed workbook and all TXT files from the Feature Extraction output		
<input type="checkbox"/> Compress this folder to a ZIP file		
<input type="checkbox"/> Upload the ZIP file to box.com		
<input type="checkbox"/> Email bi-services@somalogic.com about the data upload and include all additional observations from below		
QC and Data Upload – DataDelve Normalization Tool		<input type="checkbox"/> N/A
<input type="checkbox"/> After Feature Extraction is complete: <ul style="list-style-type: none"> • QC all PDF files 		
<input type="checkbox"/> Create study folder containing the completed workbook and all TXT files from the Feature Extraction output		
<input type="checkbox"/> Go to normalization.somalogic.com (for DDN Cloud) or open the DataDelve Normalization Application (for DDN Desktop)		
<input type="checkbox"/> Fill out appropriate study information		
<input type="checkbox"/> Upload study workbook		
<input type="checkbox"/> Upload Agilent TXT files		
<input type="checkbox"/> Process study and review results: <ul style="list-style-type: none"> • Review SQS • Download and review ADAT files 		
Additional Observations (attach additional pages if required)		
<input type="checkbox"/> N/A this section		
Document Finalization		
Analyst signature		Date: